



NOTICE IS HEREBY GIVEN that a hearing of the **LICENSING SUB-COMMITTEE** will be held in the **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 13 MARCH 2024** at **10:00 AM** and you are requested to attend for the transaction of the following business:-

AGENDA

1. ELECTION OF CHAIR

Item Led By: Democratic Services.

2. MEMBERS INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. Please see Notes below.

Item Led By: Chair.

3. INTRODUCTION

Item Led By: Chair.

4. LICENSING SUB COMMITTEE PROCEDURE (Pages 5 - 8)

Item Led By: Chair.

5. THE LANCASTER LOUNGE, 152 MAIN STREET, YAXLEY PE7 3LB (Pages 9 - 52)

To consider an application for a new premises licence under the Licensing Act made by the following:

Applicant: Mr Domenico Ricciardi, on behalf of Lancaster Lounge Limited

Premises: The Lancaster Lounge, 152 Main Street, Yaxley PE7 3LB

Item Led By: S Mardon - (01480) 387075

6. EXCLUSION OF PRESS AND PUBLIC

To resolve:-

to exclude the press and public from the hearing during the determination of the application.

Item Led By: Chair.

7. DETERMINATION

To determine the application referred to in Agenda Item 5.

Item Led By: Chair.

27th day of February 2024

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non Registerable Interests

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

Filming and Recording of Council Meetings

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If you participate in the meeting, you consent to being filmed and to the possible use of those images and sound recordings for broadcasting and/or training purposes.

If you have any questions on the issue of filming / recording of meeting, please contact Democratic Services.

The District Council permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Democratic Services, Tel: 01480 388169 / email: Democratic.Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Sub-Committee.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

LICENSING SUB-COMMITTEE PROCEDURE

1. MEMBERSHIP

- 1.1 The Licensing Sub-Committee shall consist of three Members appointed by the Licensing Committee. A reserve member may also be in attendance in the event that any of the three Members is absent on the date of the hearing or discovers they have a conflict of interest.
- 1.2 At the start of each Sub-Committee hearing a Chair shall be elected from amongst its members.
- 1.2 The quorum for hearings of a Sub-committee shall be three members.
- 1.3 Members should be present throughout the entire hearing. If a member is required to leave temporarily, the Chair shall adjourn the hearing whilst that member is unavailable. If a member is not present for the whole of an item of business, they will not be able to debate or vote on that item.
- 1.4 A member will not take part in a hearing at which a matter is being discussed which relates to a Premises Licence, Club Premises Certificate, Temporary Events Notice or Personal Licence where either the premises are, or the person is resident in the ward which that member represents on Huntingdonshire District Council.

2. THE HEARING

- 2.1 Prior to the hearing, the Sub-Committee have received copies of all representations and relevant correspondence.
- 2.2 Hearings are normally held in public and are live streamed on the Council's YouTube Channel. However, the public may be excluded from all or part of a hearing where it considers that the public interest in so doing outweighs the public interest in the hearing or that part of the hearing taking place in public. The Sub-Committee will determine the outcome of an application at the conclusion of the hearing in private.
- 2.3 The Sub-Committee will determine the application in accordance with the [Council's Statement of Licensing Policy](#), the [Licensing Act 2003](#) and Guidance and Regulations under the Act taking into account the overriding need to promote the four licensing objectives, including [guidance](#) under Section 182 of the Licensing Act.
- 2.4 The Chair may require any person who in his opinion is behaving in a disruptive manner to leave the hearing and may refuse to permit that person(s) to return or may permit them to return with specified conditions. Such a person may, before the end of the hearing, submit

to the authority in writing information which they would have been entitled to give orally had they not been required to leave.

- 2.5 Where appropriate, the Chair shall remind the parties that their representations should be relevant to the licensing objectives of the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. The Sub-Committee will disregard any information which is not relevant to the application, representations or to the licensing objectives. If, the Chair feels that the representations being made are not relevant, he may, after first reminding the party of the need for relevance, advise the party that he will no longer be heard. Where in the opinion of the Chair, a party is being repetitious, vexatious or slanderous in his remarks, the Chair may first warn the party and may then advise the party that he will no longer be heard. The ruling of the Chair shall be final.
- 2.6 All questions and statements shall be directed through the Chair.

3. HEARING PROCEDURE

3.1 Procedure in all cases other than an application for a review of a premises licence or a club premises certificate or convictions coming to light after the grant or renewal of a personal licence.

1. Introductions

The Chair will, at the beginning of the hearing introduce the members of the Sub-Committee and any officers in attendance to support the Sub-Committee and shall ask the parties and any persons accompanying them to state their names and addresses or who they represent.

The Chair shall explain to the parties present that the hearing is subject to this procedure, copies of which will have been distributed to the parties with the notice of the hearing and shall enquire of the persons present whether there are any questions of clarity or explanation about its contents.

2. Allocation of Time

The Sub-Committee will generally not expect any of the parties to take more than 20 Minutes to address it, to give further information or to call witnesses. In the case of interested parties, this time allocation is shared between the number of those in attendance. However, the Chair will exercise discretion dependent upon the circumstances of a particular case. Under the regulations an equal maximum time period must be allowed to all parties.

3. The Licensing Authority:

The Licensing Officer will present the application and representations received by the Council. No recommendation will be made.

The Chair will invite Members of the Sub-Committee, the Applicant, Responsible Authorities and all other parties if they have any questions to clarify the content of the Licensing Officers report.

4. The Applicant:

The Applicant or their representative will be invited to present their case in support of their application.

If applicable, the applicant can call any witness(es) to give evidence in support of their case.

Once the applicant has presented his / her case, the Chair will invite questions from the Sub-Committee and all other parties present.

5. Responsible Authorities:

The Chair will invite any Responsible Authorities in attendance to make representations in support of their representation.

If applicable, the Responsible Authority's can call any witnesses to speak in support of their case.

Questions to Responsible Authority Officers will then be invited from all parties present.

6. The Other Persons (people who have made a valid representation).

The Chair will then invite and interested persons to put forward their case, based on the representation submitted.

Where there are a number of interested parties and the nature of their representations are similar, such parties may decide to appoint a spokesperson to represent the group.

Questions will then be invited from all parties present.

7. Review of Written Representations

The Sub Committee will review the relevant written representations which have been received. All parties present will be given an opportunity to comment.

The Sub-Committee will consider any requests for permission to present new evidence or information not previously disclosed to all, the parties prior to the hearing. The general rule is that such information or evidence must not be considered unless all parties at the hearing agree to it being considered on the day of the hearing. A request may be made for a short adjournment to allow time for everyone to receive copies of the extra information and to read it.

8. Summing Up

After all parties have addressed the Sub-Committee, the Applicant or his representative will be invited by the Chair to sum up their application for a time not exceeding five minutes but without introducing any new evidence to the proceedings.

9. Making and Reporting the Decision

The Sub-Committee will then retire to another room to make their decision. The Council's Legal Officer will accompany members to advise where necessary.

All parties will be sent a decision notice in writing within five working days of the date of the hearing outlining the decision and the reasons to support it. Details of appeal rights will also be sent with the decision notice.

10. Record of the Hearing

A record shall be taken of the hearing by the licensing authority which shall be retained for six years after the date of the determination of the hearing or the disposal of an appeal against the determination.

4.0 Procedure in cases relating to an application for a review of a premises licence or a club premises certificate or convictions coming to light after the grant or renewal of a personal licence.

In the case of such hearings, the procedure at 3.1 shall be followed with the exception that the applicant for a review of a premises licence or a club premises certificate or the chief officer of police in the case of an objection notice where convictions have come light after the grant or renewal of a personal licence will be invited to address the Sub-Committee first and to call any person(s) to whom permission has been granted to appear.

After any questions have been dealt with the holder of the licence or certificate will be invited to address the Sub-Committee and to call any person(s) to whom permission has been granted to appear.

There shall be no right of reply for the applicant for a review of the licence or certificate or for the Chief Officer of Police.

G:\Licensing\Licensing Committee/Hearings Procedure 2024 DRAFT

LICENSING SUB-COMMITTEE

13th March 2024
LICENSING ACT 2003
APPLICATION FOR A NEW PREMISES LICENCE
The Lancaster Lounge, 152 Main Street, Yaxley, PE7 3LB

1. INTRODUCTION

1.1 Huntingdonshire District Council as the Licensing Authority has received an application for a new premises Licence:

from **Mr Domenico Ricciardi, on behalf of Lancaster Lounge Limited**

for the premises **The Lancaster Lounge, 152 Main Street, Yaxley, PE7 3LB**

The Application was received on the 18th January 2024. As required under the Licensing Act 2003, notice of the application was advertised by blue notices displayed at or near the premises from the 19th January 2024. The 28-day consultation period ended on 14th February 2024.

1.2 A copy of the application, is attached as **Appendix A** (application) & **Appendix B** (plan) & **Appendix C** Premises Location

2. INFORMATION

2.1 The Premises Licence application is applying for the following activities:

a. **Supply of alcohol for consumption ON the premises**

Mondays to Thursdays – 12:00 to 23:00

Fridays and Saturdays – 12:00 to 01:00 (the following morning)

Sundays – 12:00 to 23:00

b. **Performance of Live Music (Indoors and Outdoors)**

Mondays to Thursdays – 12:00 to 23:00

Fridays and Saturdays – 12:00 to 01:00 (the following morning)

Sundays – 12:00 to 23:00

Seasonal Variations - New Years Eve until 02.00 and Good Friday until 01:00.

c. **Performance of recorded music (indoors)**

Mondays to Thursdays – 12:00 to 23:00

Fridays and Saturdays – 12:00 to 01:00 (the following morning)

Sundays – 12:00 to 23:00

d. **Hours premises are open to the public**

Mondays to Thursdays – 12:00 to 23:00

Fridays and Saturdays - 12:00 to 01:00 (the following morning)

Sundays 12:00 to 23:00

Seasonal Variations - New Years Eve until 02.00 and Good Friday until 01:00.

2.2 Section 'M' of the application form addresses the four licensing objectives. Any proposals made in this section are normally translated directly into enforceable conditions that will be attached to the premises licence. Paragraphs 8.41- 8.49 and Section 10 of the Home Office guidance issued under section 182 refer to the operating schedule and licence conditions

3. REPRESENTATIONS

3.1 As part of the consultation the Responsible Authorities as determined under the Licensing Act 2003) were consulted on the application. Their responses can be seen in summary at **Appendix D**.

3.2 During the period for representation a total of 4 valid representations were received from 'other persons'. However, following mediation and subsequent amendments to the application by the applicant, 2 of the representations were withdrawn before the end of the consultation period. The remaining representations and any subsequent correspondence are attached as **Appendix E**.

3.3 A person who has submitted a relevant representation is entitled to address the Licensing Sub-Committee at the hearing and ask questions of any other party appearing at the hearing.

3.4 Not all matters raised within the representation may be relevant matters for consideration under the Licensing Act 2003.

4. MEDIATION

During the consultation period, the Police and the applicant came to an agreement to amend the timings slightly and add conditions as follow.

1. To reduce alcohol supply to 22:30hrs Sunday-Thursday, and 00:30hrs Friday and Saturday).
2. Substantial food offering will be available until one 23:00
3. Staff will take all necessary steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises.

4. Children under the age of 18 shall not be permitted to enter or remain at the premises after 21:00 unless dining with a responsible adult.
5. The designated premises supervisor will ensure that an Incident report log is maintained. This shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The log is to be kept on the premises at all times and shall be produced to an authorised person on requested.
6. All staff will undertake responsible alcohol sales training prior to engaging in the sale of alcohol. Refresher training will be carried out at least once every 6 months. Fully auditable training records should be maintained for all staff in respect of the sale of alcohol. These will be made available for inspection upon request to the Police and all other Responsible Authorities.
7. All staff must complete welfare and vulnerability training. This is to include 'Ask for Angela' Scheme (as long as it is still in operation). The training is to be carried out at least once every 12 months and written records of the training must be kept for inspection by Cambridgeshire Police or an authorised officer of a responsible authority.
8. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of the Designated Premises Supervisor.
9. A risk assessment will be done to assess the requirement to employ SIA door supervisors. This risk assessment will take into consideration information and advice provided by the local police. A copy of this risk assessment will be made available to the Police and Licensing Authority on request.

In addition, prior to the end of the consultation period, our it was brought to our attention there were restrictions on the operating times of this premises, imposed following a planning application. The decision notice issued in Dec 2022 for this application can be seen in full at **Appendix F**.

The planning consent limited the use of the premises as follows:

5. Condition.

The use of the wine bar hereby permitted shall be limited to Monday - Sunday 10:00 - 23:30. The external patron area should not be used after 23:00 hours on any day.

5. Reason.

In the interests of residential amenity in accordance with LP14 of the Huntingdonshire Local Plan to 2036.

8. Condition.

No amplified or other music shall be played in the premises outside the following times 10:00 to 23:00 on any day.

8. Reason.

In the interests of residential amenity in accordance with LP14 of the Huntingdonshire Local Plan to 2036.

The statutory guidance issued under Section 182 of the Licensing Act 2003 states:

- 14.66 There are circumstances when, as a condition of planning permission, a terminal hour has been set for the use of premises for commercial purposes. Where these hours are different to the licensing hours, the applicant must observe the earlier closing time. Premises operating in breach of their planning permission would be liable to prosecution under planning law. Proper integration should be assured by licensing committees, where appropriate, providing regular reports to the planning committee.

This information was discussed with the applicant who agree to amend and reduce the times of the premises licence application, to match those of the of the planning conditions.

Therefore, the application now reads as follows.

a. **Supply of alcohol for consumption ON the premises**

Mondays to Thursdays – 12:00 to 23:00

Fridays and Saturdays – 12:00 to 23:00

Sundays – 12:00 to 23:00

b. **Performance of Live Music (Indoors and Outdoors)**

Mondays to Thursdays – 12:00 to 23:00

Fridays and Saturdays – 12:00 to 23:00

Sundays – 12:00 to 23:00

Seasonal Variations – None

c. **Performance of recorded music (indoors)**

Mondays to Thursdays – 12:00 to 23:00

Fridays and Saturdays – 12:00 to 23:00

Sundays – 12:00 to 23:00

d. **Hours premises are open to the public**

Mondays to Thursdays – 12:00 to 23:00

Fridays and Saturdays - 12:00 to 23:30

Sundays 12:00 to 23:00

Seasonal Variations - None

Additional condition – **The external customer area will not be used after 23:00 on any day.**

These amendments along with the agreed Police suggested conditions, were notified to all parties that had made a representation. Subsequently two representations were withdrawn before the end of the consultation period.

The out of the remaining two representations, (at the time of writing) one has not responded to the emails regard the changes or subsequent follow-up emails.

The other has indicated they are not entirely satisfied with the amendments.

5. GENERAL DUTY/POLICY CONSIDERATION

4.1 The licensing authority must carry out its functions under the Act with a view to promoting the licensing objectives, each objective has equal importance, the objectives are:

- a. the prevention of crime and disorder,
- b. public safety,
- c. the prevention of public nuisance, and
- d. the protection of children from harm.

4.2 The sub-committee must also have regard to:

- a. its statement of licensing policy, and
- b. any statutory guidance issued under Section 182 of the Licensing Act 2003.
- c. the Human Rights Act 1988
- d. Live Music Act 2012

4.3 The Council must also fulfil its obligations under Section 17 of the Crime and Disorder Act 1998 to do all that it reasonably can to prevent crime and disorder in its district.

6. DETERMINATION

5.1 In making a decision, this application must be determined on its individual merits having regard to the representations and supporting documents included as part of the report along with additional information considered relevant at the hearing. As part of the decision process the sub-committee is required to give its reasons for any decision arrived at.

5.2 Where the licensing authority considers that action under its statutory powers is appropriate, it may take any of the following steps:

- Grant the application as applied for
- Refuse the application
- Add additional conditions to the premises licence
- Exclude any licensable activities applied for
- Amend dates and times of licensable activities applied for.

5.3 Any decision made by the sub-committee must be reasonable and proportionate and promote the Licensing objectives.

BACKGROUND INFORMATION

Licensing Act 2003.
Guidance issued under section 182 of the Licensing Act 2003.
The Council's Statement of Licensing Policy.

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference		You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
<p>Are you an agent acting on behalf of the applicant?</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No</p>		<p>Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.</p>

Applicant Details

* First name	Domenico	
* Family name	Ricciardi	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
<input type="checkbox"/> Indicate here if you would prefer not to be contacted by telephone		
<p>Are you:</p> <p><input checked="" type="radio"/> Applying as a business or organisation, including as a sole trader</p> <p><input type="radio"/> Applying as an individual</p>		<p>A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.</p>

Applicant Business

Is your business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	<p>Note: completing the Applicant Business section is optional in this form.</p>
Registration number	14566348	
Business name	Lancaster Lounge Ltd	If your business is registered, use its registered name.
VAT number	- none	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An Individual or Individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The venue will be a cocktail/wine bar serving tapas and have an array of beautiful drinks and food. The venue will offer a relaxed and chill atmosphere with a music added into the mix as background and also various live Jazz and Acoustic acts complementing the environment.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We will be playing a mix of acoustic, live Jazz and Piano playing acts with amplified sound at a low level.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Only New Years Eve

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

New Years Eve until 02:00 and Good Friday we will be going on until 01:00

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes
- No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors
- Outdoors
- Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We will be playing a background mix of jazz, soul, funk, chill out and r&b music

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

none

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

New Years Eve until 02:00 and Good Friday until 01:00

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The Licensee, that is the person in whose name the premises licence is issued, shall ensure that all times when the premises are for any licensable activity, there are sufficient competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder. The Licensee shall ensure that all staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons. Records will be kept of training and refresher training.

b) The prevention of crime and disorder

Any incidents of a criminal nature that may occur on the premises will be reported to the Police.
The Licensee will install comprehensive CCTV coverage at the premises and it is operated and maintained at the premises. The CCTV system shall conform to the following points:

1. Cameras must be sited to observe the entrance and exit doors both inside and outside.
2. Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.
3. Cameras viewing till areas must capture frames not less than 50% of screen.
4. Cameras overlooking floor areas should be wide angled to give an overview of the premises.
5. Be capable of visually confirming the nature of the crime committed.
6. Provide a linked record of the date, time and place of any image.
7. Provide good quality images – colour during opening times.
8. Operate under existing light levels within and outside the premises.
9. Have the recording device located in a secure area or locked cabinet.
10. Have a monitor to review images and recorded picture quality.
11. Be regularly maintained to ensure continuous quality of image capture retention.
12. Have signage displayed in the customer area to advise that CCTV is in operation.
13. Digital images must be kept for 31 days.
14. Police will have access to images at any reasonable time.
15. The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy, if this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police on a standard computer. Copies must be made available to Police on request.

c) Public safety

Appropriate fire safety procedures are in place including fire extinguishers (foam, H2O and CO2), fire blanket, internally illuminated fire exit signs, numerous smoke detectors and emergency lighting. All appliances are inspected annually. All emergency exits shall be kept free from obstruction at all times.

Continued from previous page...

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d) The prevention of public nuisance

All customers will be asked to leave quietly.
Clear and legible notices will be prominently displayed to remind customers to leave quietly and have regard to our neighbours.

e) The protection of children from harm

The licensee and staff will ask persons who appear to be under the age of 25 for photographic ID such as proof of age cards, the Connexions Card and Citizen Card, photographic driving licence or passport, an official identity card issued by HM Forces or by an EU country, bearing the photograph and date of birth of bearer.
All staff will be trained for UNDERAGE SALES PREVENTION regularly.
A register of refused sales shall be kept and maintained on the premises.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relating to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (I) a local authority, or (II) a school, or (III) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (I) the local authority concerned, or (II) the school or (III) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (I) a local authority, or (II) a school, or (III) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (I) the local authority concerned, or (II) the school proprietor or (III) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/Index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership]

* I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/huntingdonshire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

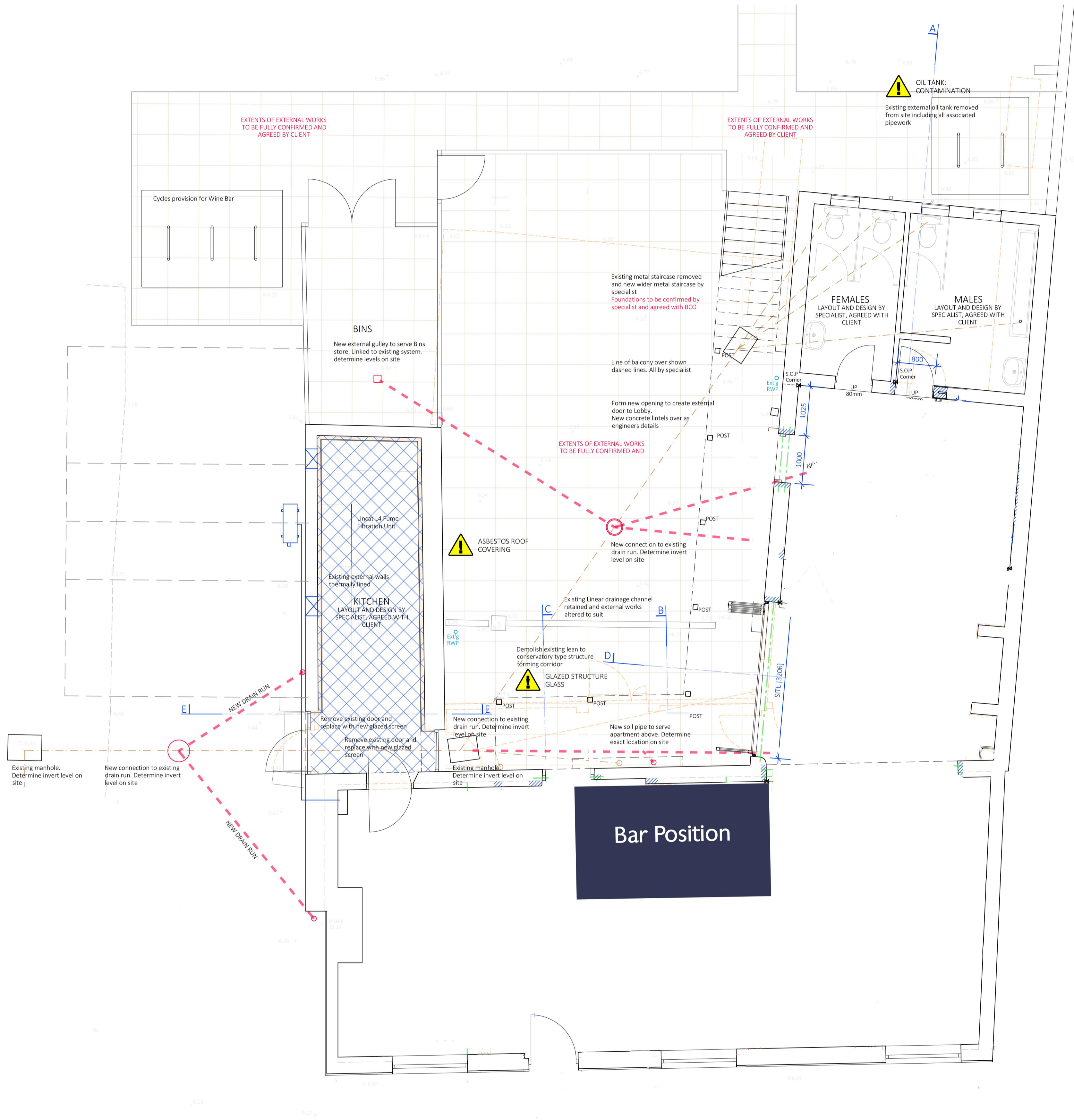
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

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15 February 2024

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Summary of Representations and Comments from Responsible Authorities

Lancaster Lounge Ltd

Date received	From	Comments
25.01.2024	Becky Smoothy Cambridgeshire & Peterborough Trading Standards	I can confirm that we have received the below email regarding the application for a new premises licence for Lancaster Lounge Ltd, 152 Main Street, Yaxley. We have provided the applicant with Challenge 25 information and have no other comments to make.
01.02.2024	Leon Collins Watch Commander Fire Safety Inspector Huntingdon district & Peterborough City	<p>Date: 01 February 2024</p> <p>Dear Madam</p> <p>FIRE PRECAUTIONS PREMISES: 152 MAIN STREET, YAXLEY, PE7 3LB</p> <p>I refer to the application dated 18/01/2024 for a premises licence to the above premises in accordance with the Licensing Act 2003.</p> <p>The Fire Authority acknowledges receipt of the above application, and a fire safety audit may be carried out in due course as part of the Cambridgeshire Fire and Rescue Service's risk based audit programme under the Regulatory Reform (Fire Safety) Order 2005.</p> <p>This letter is without prejudice to the powers of the Licensing Authority and to the requirements or recommendations that may be made by enforcing authorities under other legislation.</p> <p>Should you have any queries relating to this correspondence, or if this Service can be of any further help or assistance please do not hesitate to contact Leon Collins by telephoning [REDACTED] or by e-mailing [REDACTED]</p> <p>Yours faithfully <i>Leon Collins</i></p>
08.02.2024	Fatima Kassam MCIEH Environmental Health Officer Huntingdonshire District Council	<p>I have no further comments to make.</p> <p>Kind regards, Fatima</p>
25.01.2024	PC 446 Claire Metclaf Operational Planning and Licensing Partnerships and Operational Support Cambridgeshire Constabulary Hinchingbrooke Park,	<p>Good morning Licensing,</p> <p>Please find below the 8 agreed conditions for Lancaster Club, Yaxley, and also their agreement to reduce alcohol supply to 22:30hrs Sunday-Thursday, and 00:30hrs Friday and Saturday).</p> <ol style="list-style-type: none"> 1. Substantial food offering will be available until one hour prior to closing time 2. Staff will take all necessary steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises

	<p>Huntingdon, PE29 6NP</p>	<p>3. Children under the age of 18 shall not be permitted to enter or remain at the premises after 21:00 unless dining with a responsible adult</p> <p>4. The designated premises supervisor, will ensure that an Incident report log is maintained. This shall be completed as soon as possible and in any case no later than the close of business on the day of the incident. The register is to be kept on the premises at all times and shall be produced to an authorised person on requested</p> <p>5. All staff will undertake responsible alcohol sales training prior to engaging in the sale of alcohol. Refresher training will be carried out at least once every 6 months. Fully auditable training records should be maintained for all staff in respect of the sale of alcohol. These will be made available for inspection upon request to the Police and all other Responsible Authorities</p> <p>6. All staff must complete welfare and vulnerability training. This is to include 'Ask for Angela' Scheme (as long as it is still in operation). The training is to be carried out at least once every 12 months and written records of the training must be kept for inspection by Cambridgeshire Police or an authorised officer of a responsible authority</p> <p>7. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of the Designated Premises Supervisor</p> <p>8. A risk assessment will be done to assess the requirement to employ SIA door supervisors. This risk assessment will take into consideration information and advice provided by the local police. A copy of this risk assessment will be made available to the Police and Licensing Authority on request</p> <p>Please ensure these are added to the premises license if/when it is granted.</p> <hr/> <p>Further correspondence in relation to an amendment to condition 1</p> <p>Good morning Simon,</p> <p>It has been pointed out that as your client's not applied for LNR they would not be able to adhere to the current condition 1:</p> <ol style="list-style-type: none"> Substantial food offering will be available until one hour prior to closing time <p>Therefore, I propose to alter this condition to read:</p> <ol style="list-style-type: none"> Substantial food offering will be available until 23:00hrs. <p>Please can you discuss with your client and let me know if they are in agreement.</p> <p>Kind regards, Clare</p> <hr/> <p>Hi Clare,</p> <p>We have already discussed this and no worries at all, the kitchen will be open until 23.00 on the Friday and Saturday evening.</p> <p>Kindest Regards, Simon Baker,</p>
<p>08.02.2024</p>		
<p>15.02.2024</p>		<p>Further correspondence in relation to amendment to the application, impacting on the agreed timings.</p>

Hi Sarah,

Thanks for updating me.
I'm happy with the 23:00 alcohol timings.

Regards,

Clare

From: Licensing (HDC) <Licensing@huntingdonshire.gov.uk>

Sent: Wednesday, February 14, 2024 11:01 AM

To: Licensing South [REDACTED]

Subject: RE: New Premises Application - Lancaster Club - Peterborough - HDC/PRE00890

Hi Claire

I wanted to let you know about some further changes to this application. Turns out there are planning restrictions on the times, they can play music and be open to the public. So they have agreed to drop the hours back so they are in line with the restrictions. These are:

Live and Recorded: Music Mondays to Sundays 12:00 to 23:00

Sale of Alcohol (for consumption ON the premises): Mondays to Sundays 12:00 to 23:00

Opening Hours: – Monday to Sunday 12:00 to 23:30

The external customer area will not be used after 23:00 on any day.

This is slightly different from the adjustment in times that you agreed for alcohol Sunday – Thursday, so I wanted to check if you were happy with this or wanted them to stick with the 22:30 finish for alcohol. Obviously the agreed time you had for Fri & Sat have been dropped further.

Otherwise the rest of your conditions aren't affected and will still be added.

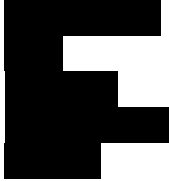
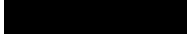
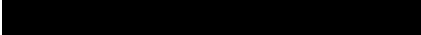


Thanks

Sarah

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Summary of Representations from Other Parties.

Date Received	From	Comments
07.02.2024	[REDACTED]	<p>Dear Sir / Madam,</p> <p>Re: Objection to Premises Licence Application for Lancaster Lounge, Main Street, Yaxley</p> <p>I am writing to formally object to the premises licence application submitted by the developer, for the sale of alcohol and live and recorded music, both indoors and outdoors, at the Lancaster, in accordance with the Licensing Act 2003.</p> <p>My objection is rooted in several concerns regarding the proposed licence and the developer's conduct throughout the development process. Despite initial assurances that the establishment would operate as a restaurant and piano bar, featuring a 'small plates' menu, the terms of the licence application indicate a departure from these representations.</p> <p>The requested extension of operating hours until 1 AM raises significant apprehensions given the stated intent of the venue as a restaurant and piano bar. Such late-night hours are incongruent with the ambiance and atmosphere typically associated with dining establishments and could disrupt the tranquillity of the surrounding area, especially considering the premises is in a conservation area.</p> <p>Additionally, during the planning application process, clauses 5 and 8, as outlined below, were integral components that were confirmed in the planning documents, these were:</p> <p>Clause 5. The use of the wine bar hereby permitted shall be limited to Monday - Sunday 10:00 - 23:30. The external patron area should not be used after 23:00 hours on any day.</p> <p>Clause 8. No amplified or other music shall be played in the premises outside the following times 10:00 to 23:00 on any day.</p> <p>The inclusion of these conditions in the original planning application was essential for ensuring that the operation of the premises would be consistent with the needs and expectations of the local community. The new request for extended operating hours and amplified music beyond the agreed-upon times represents a breach of the original planning requirements.</p> <p>Furthermore, I am deeply concerned about the potential impact of the proposed licence on the safety and well-being of the neighbourhood, particularly given the proximity of a pub known for incidents of fighting and police attendance when it operates late. Granting a licence for extended hours and live music may exacerbate these issues and pose a threat to public order and</p>

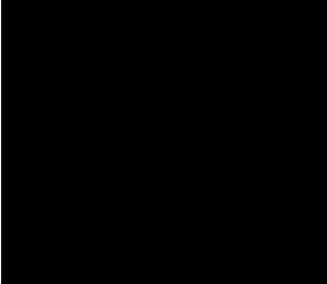
		<p>safety.</p> <p>In accordance with the Licensing Act 2003, any decision regarding the granting of a premises licence should prioritize the promotion of public safety, the prevention of public nuisance, and the protection of residential amenity. The proposed licence application fails to meet these objectives and disregards the concerns of the local community.</p> <p>Therefore, I respectfully urge the Licensing Authority to reject the premises licence application for the Lancaster Lounge in its current form. Any decision should reflect the interests and concerns of the community while upholding the principles outlined in the Licensing Act 2003 and adhering to the original planning requirements.</p> <p>Thank you for considering my objection.</p> <p>Yours sincerely,</p>
<p>13.02.2024</p>		<p>13th February 2024</p> <p>License Ref: HDC/PRE00890</p> <p>Application Number: 276415</p> <p>For the attention of: The licensing Department Huntingdonshire District Council</p> <p>My name is </p> <p>I live the  premises as stated in the subject of this correspondence.</p> <p>My address is </p> <p>I have lived at this location since .</p> <p>I have not experienced any problems with the former Lancaster Cub which was members only and had a tradition of members who had historical links with the Royal Airforce.</p> <p>It is because of this reason alone the usual nuisance that can be associated with this kind of establishment was avoided.</p> <p>The hours particularly with regard to music inside and out were kept reasonable and the misbehaviour which has been associated with The Three Horseshoes a few doors down has been averted.</p> <p>I feel that in the most part this is because a members only policy</p>

15.02.2024		<p>was in place.</p> <p>It is important to note that the location is in the old part of the village, which is part of a conservation zone.</p> <p>And that it is almost entirely residential, which means that the applicant is closely surrounded by residents on all sides.</p> <p>The application for an alcohol licence running from Sunday to Thursday with the hours being 12:00 to 23:00 would be unacceptable where neighbours are trying to sleep.</p> <p>The blue form as posted outside our house stipulates that Friday and Saturdays the hours would be 12:00 to 01:00</p> <p>This proposal would lead to:</p> <ul style="list-style-type: none"> . Late night, early hour noise nuisance. . Would most likely lead to a concentration of customers leaving the premises in the late hour of the day and this in turn would lead to the same problems as experienced a few doors down at The Three Horseshoes public house, namely fighting and rowdy behaviour. <p>I would prefer:</p> <ul style="list-style-type: none"> . That licensing hours are restricted strictly to 11pm cut off point for closure. . That after 10pm all outdoor music ceases and that indoor music be kept to a level that is containable inside the building. <p>Yours sincerely</p> <hr/> <p>Further correspondence following notification of previously agreed amendments and conditions.</p> <p>Dear Ms Mardon</p> <p>Thank you for your reply. Please see below a summary of what I would consider reasonable to live with:</p> <ol style="list-style-type: none"> 1) Live and recorded music Monday to Sunday from 12:00 to 23:00 except that outside music cease at 22:00 and that windows and doors are closed to contain the volume of music indoors from 22:00. 2) Alcohol sales Monday to Sunday 12:00 to 23:00. 3) Opening hours Monday to Sunday 12:00 to 23:30. 4) External customer area closed at 22:30
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		<p>Special Areas Of Concern Regarding Nuisance:</p> <ul style="list-style-type: none">- That smokers do not assemble outside on the front pavement or wall.- That drinkers do not assemble outside on the front pavement or wall.- That people to not assemble outside on the front pavement or wall for conversation.
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TOWN & COUNTRY PLANNING ACT 1990

Planning Permission



Huntingdonshire District Council in pursuance of powers under the above Act, hereby **GRANT PERMISSION** for:

Proposal: Change of use of Public House to Wine Bar and 4 No. Apartments (3 x 1 Bedroom first floor, 1 x two bedroom second floor), rear extension, replacement roof to former cellar, widening of staircase, creation of external walkway with balustrading to first floor, 4 No. dormer windows to front and replacement doors and windows (Anthracite Grey)

Site address: 152 Main Street Yaxley Peterborough PE7 3LB

Applicant: Mr D Ricciardi

in accordance with your application received on 14th December 2021 and plans (listed below) which form part of the application

Plan Type	Reference	Version	Date Received
Location Plan	21036/PL01		14.12.2021
Floor plans and Elevations	21036/PL05B		26.04.2022
Floor plans and Elevations	21036/PL06		14.12.2021
Site Plan	21036/PL02		14.12.2021

Subject to the following condition/s.

Handwritten signature of Clara Kerr in blue ink.

Clara Kerr
Chief Planning Officer

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Date 9th December 2022



Pathfinder House, St Mary's Street
Huntingdon. PE29 3TN
Dmadmin@huntingdonshire.gov.uk

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www.huntingdonshire.gov.uk

1. Condition.

The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

1. Reason.

To comply with Section 91 of the Town and Country Planning Act 1990, as amended.

2. Condition.

The development hereby permitted shall be carried out in accordance with the approved plans listed in the table above.

2. Reason.

For the avoidance of doubt to ensure that the development is carried out in accordance with the approved plans.

3. Condition.

The external materials to be used in the construction of the works hereby permitted shall be as detailed in the submitted application form received by the Local Planning Authority on 14th December 2021 and as shown on the approved plans listed in the table above.

3. Reason.

In the interests of visual amenity in accordance with Policies LP11 and LP 12 of Huntingdonshire's Local Plan to 2036.

4. Condition.

The use of the site hereby approved shall be limited to the use hereby approved as a wine bar and for no other purposes unless otherwise agreed in writing with the Local Planning Authority.

4. Reason.

To ensure that the use remains compatible with the surrounding area in accordance with LP11 and LP12 of the Huntingdonshire Local Plan to 2036.

5. Condition.

The use of the wine bar hereby permitted shall be limited to Monday - Sunday 10:00 - 23:30. The external patron area should not be used after 23:00 hours on any day.

5. Reason.

In the interests of residential amenity in accordance with LP14 of the Huntingdonshire Local Plan to 2036.

6. Condition.



Clara Kerr
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The car parking spaces shown on the submitted plan 21036/PL02 shall be laid out, constructed to top course level, marked out and made available for use before the development comes into operation and thereafter used for no other purpose in perpetuity.

6. Reason.

In the interests of highway safety.

7. Condition.

The development hereby approved shall be carried out strictly in accordance with the mitigation measures and recommendations detailed in the Acoustic Assessment of a Mixed-Use Residential and Commercial Development Site Address: 152 Main Street, Yaxley, Peterborough, PE7 3LB dated 25/04/2022 by Nova Acoustics. No dwelling shall be occupied until the mitigation measures associated with that dwelling and those associated with the commercial use (Wine Bar), as identified in the aforementioned Acoustic Assessment, have been installed or implemented. The noise mitigation measures shall thereafter be retained in perpetuity.

7. Reason.

In the interests of residential amenity in accordance with LP14 of the Huntingdonshire Local Plan to 2036.

8. Condition.

No amplified or other music shall be played in the premises outside the following times 10:00 to 23:00 on any day.

8. Reason.

In the interests of residential amenity in accordance with LP14 of the Huntingdonshire Local Plan to 2036.

9. Note to applicant.

Statement as to how the Local Planning Authority (LPA) has worked with the applicant in a positive and proactive manner on seeking solutions:

When an application is received, planning conditions will be used where they can make a development acceptable.

A clear reason for refusal identifies the specific reasons why the development is unacceptable and helps the applicant to determine whether and how the proposal can be revised to make it acceptable.

In relation to this application, it was considered and the process managed in accordance with the National Planning Policy Framework 2021.



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Chief Planning Officer

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10. Note to applicant.

Huntingdonshire District Council became a Community Infrastructure Levy (CIL) Charging Authority on 1st May 2012. The Council is obliged to collect the levy from liable parties in instances where development received planning permission on or after 1st May 2012. It is important that liable parties (usually developers or landowners) are correctly identified to the Council as early as possible. For more details on CIL, the developments the charges will apply to, how much the charge will be and the process involved, including the developers or landowners legal responsibilities, the CIL pages on the Council's website at www.huntingdonshire.gov.uk should be referred to. It should be noted that all development which creates one or more dwellings will be liable to be charged irrespective of the floor space charge. However, developments which create less than 100 square metres of new floor space and do not involve a dwelling or dwellings, will be exempt from CIL and will not be charged.



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NOTES

Rights of Appeal under the Town and Country Planning Act, 1990 Section 78

If the applicant is aggrieved by the decision of the Local Planning Authority to refuse permission for the proposed development or to grant permission subject to conditions, he/she may appeal to the Secretary of State responsible for planning within;

- **Six months from the date of this decision notice.**

Appeals must be made on a form which is obtainable from the Planning Inspectorate, Customer Support Unit, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. Alternatively all forms can be downloaded from their website www.planning-inspectorate.gov.uk. The Secretary of State has power to allow a longer period for the giving of a notice of appeal but he will not normally be prepared to exercise this power unless there are special circumstances, which excuse the delay in giving notice of appeal. The Secretary of State is not required to entertain an appeal if it appears to him that permission for the proposed development could not have been granted by the Local Planning Authority, or could not have been so granted otherwise than subject to the conditions imposed by them, having regard to the statutory requirements, to the provisions of the Development Orders and to any directions given under the Orders. He does not, in practice, refuse to entertain appeals solely because the decision of the Local Planning Authority was based on a direction given by him.

If permission to develop land is refused or granted subject to conditions, whether by the Local Planning Authority or by the Secretary of State responsible for planning and the owner of the land claims that the land has become incapable of reasonably beneficial use by the carrying out of any development which has been or would be permitted, he may serve on the Council of the County District in which the land is situated a purchase notice requiring that Council to purchase his interest in the land in accordance with the provision of Part VI of the Town and Country Planning Act, 1990.

Claiming Compensation

In certain circumstances, a claim may be made against the Local Planning Authority for compensation where permission is refused or granted subject to conditions by the Secretary of State on appeal or on a reference of an application to him. The circumstances in which such compensation is payable are set out in Section 114 of the Town and Country Planning Act 1990.



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Street Naming and Numbering

In order to obtain an official postal address, any new buildings should be formally registered with Huntingdonshire District Council. Unregistered addresses cannot be passed to Royal Mail for allocation of postcodes. Applicants can find additional information, a scale of charges and an application form at:

www.huntingdonshire.gov.uk/streets-parking-transport/street-naming-and-numbering/

Alternatively, applicants can contact the Street Naming and Numbering Team on 01480 388153 or email streetnaming@huntingdonshire.gov.uk. Please note new address cannot be assigned by the Council until the footings of any new buildings are in place.

General Notes

This decision notice does not convey any approval or consent which may be required under any enactment, bye-law or regulation other than Section 57 of the Town and Country Planning Act 1990.



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